



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616
Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2019-18

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF HUACHUCA CITY, ARIZONA, ESTABLISHING AN ADMINISTRATIVE PROCESS FOR APPROVAL OF TEMPORARY SPECIAL EVENT LIQUOR LICENSES

WHEREAS, pursuant to A.R.S. 4-203.02 (B), the State Legislature has authorized municipalities to designate someone to approve temporary liquor licenses on behalf of the governing body; and

WHEREAS, it is the intent of the Huachuca City Council to process license applications as expeditiously as possible; and

WHEREAS, it is the policy of the Council to implement new processes that reduce cost and time burdens on both the applicant and town staff; and

WHEREAS, the Mayor and Council have determined that approval of the procedures attached hereto as Exhibit A, is in the best interest of Huachuca City and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Huachuca City, Arizona, as follows:

- Section 1.** The Town hereby adopts the procedures for approving temporary liquor licenses, change of agents, and acquisition of control, attached hereto as Exhibit AA.@
- Section 2.** The Town's officers and staff are hereby authorized to take all steps necessary and proper to implement these procedures in accordance with A.R.S. Title 4.

PASSED AND ADOPTED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, THIS 23rd DAY OF MAY, 2019.

Johann Wallace, Mayor

ATTEST:

Matt Williams, Interim Town Clerk



Approved as to Form:


Thomas Benavidez, Town Attorney

EXHIBIT A

[Administrative Approval Process for Temporary Liquor License (Special Events, Wine Fair/Festival, Extension of Premise/Patio Permt), Change of Agents, and Acquisition of Control]

1. Application is accepted and reviewed for completeness by the Town Clerk's office.
2. The application is forwarded to the Police Department for a background investigation on the applicant and to the Building/Zoning Services Department for a check of the location's zoning restrictions.
3. If approved by the Police Department and Building/Zoning Services Department, the Town Clerk approves the issuance of the Temporary Liquor License, Change of Agent, or Acquisition of Control, on behalf of the Town of Huachuca City.
 - a. If any department in the administrative approval process objects to the issuance, the application will be presented to the Council for action.
4. The applications are then forwarded to the State of Arizona Department of Liquor Licensing for final action.
5. The Town Clerk will regularly advise council of temporary licenses issued.